

MADISON TOWNSHIP BOARD OF TRUSTEES

ORGANIZATIONAL MEETING

JANUARY 7, 2026

The Madison Township Board of Trustees met on this day in SPECIAL session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:00 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mrs. Windle – Present.

PUBLIC COMMENTS:

None.

NEW BUSINESS:

A. ADJOURN THE BOARD SINE AND DIE.

ITEM 2026 – 001– ADJOURNMENT

Mr. Coldiron made a motion to adjourn the meeting at 6:02 p.m. Mr. Willoughby seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.

B. ACCEPT NOMINATION FOR BOARD PRESIDENT.

At this time, the meeting was turned over to the Fiscal Officer to accept nominations for Board President. Brian McGuire made a motion to nominate Jeff Willoughby for President. Tim Coldiron seconded the motion. Mrs. Lapensee asked if there were any other nominations for Board President. There were none. Nominations were closed at 6:03 PM.

ITEM 2026 – 002– MOTION TO ELECT JEFF WILLOUGHBY AS BOARD PRESIDENT

Mr. McGuire made a motion to elect Jeff Willoughby as Board President. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.

C. ACCEPT NOMINATION FOR BOARD VICE PRESIDENT.

At this time, the meeting was turned over to the Board President to preside over the remainder of the meeting. Brian McGuire made a motion to nominate Tim Coldiron for Vice-President. Jeff Willoughby seconded the motion. Mr. Willoughby asked if there were any other nominations for Board Vice-President. There were none. Nominations were closed at 6:04 PM.

ITEM 2026 – 003– MOTION TO ELECT TIM COLDIRON AS BOARD VICE-PRESIDENT

Mr. McGuire made a motion to elect Tim Coldiron as Board Vice-President. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.

D. SET MEETING DATES AND TIMES FOR 2026.

Mr. Willoughby asked if the Third Wednesday of the month continues to work for everyone as far as the meeting date is concerned. Everyone agreed.

ITEM 2026 – 004– MOTION TO SET THE MEETING DATES AND TIMES FOR 2026

Mr. McGuire made a motion to set the meeting dates and times for 2026 as the Third Wednesday of the month at 6:30 PM. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.

ITEM 2026 – 005– ADJOURNMENT

Mr. McGuire made a motion to adjourn the meeting at 6:05 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby